

**Clark College 2014-2015 Services & Activities (S&A) Fee
Committee Schedule & Important Deadlines**

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| **FALL QUARTER** |
| Meetings will be held every Tuesday, September 30th – December 2nd, from 2:00 – 5:00pm in PUB 258A for S & A Annual Overview  |
| S & A Budget Request Forms will be distributed via email to current Programs in Fall quarter. *Forms will also be available in the Office of Student Life, PUB 160.* |
| **Monday, December 8** |  | **Fall Quarterly Report Due** |

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| **WINTER QUARTER** |
| Tuesday, January 13 | 2:00 -5:00 | Committee Training |
| **Friday, January 16** |  | **Budget Request Forms Due** |
| Tuesday, January 20 | 2:00 – 5:00 | Budget Request Review |
| Tuesday, January 27 | 2:00 – 5:00 | Program Presentations |
| Tuesday, February 3 | 2:00 – 5:00 | Program Presentations |
| Tuesday, February 10 | 2:00 – 5:00 | Program Presentations |
| Tuesday, February 17 | 2:00 – 5:00 | Program Presentations |
| Tuesday, February 24 | 2:00 – 5:00 | Program Presentations |
| Tuesday, March 3 | 2:00 – 5:00 | S&A Initial Budget Review |
| Tuesday, March 10 | 2:00 – 5:00 | S&A Initial Budget Review |
| Friday, March 13 |  | Initial Allocation for 2015-2016 |
| **Monday, March 16** |  | **Winter Quarterly Report Due** |

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| **SPRING QUARTER** |
| Tuesday, April 14 | 2:00 – 5:00 | Committee Review |
| **Friday, April 17** |  | **Budget Appeals Due** |
| Tuesday, April 21 | 2:00 – 5:00 | Budget Appeal Review |
| Tuesday, April 28 | 2:00 – 5:00 | Appeal Presentations |
| **Friday, May 1** |  | **Deadline for One Time Funding Requests** |
| Tuesday, May 5 | 2:00 – 5:00 | Appeal Presentations |
| Tuesday, May 12 | 2:00 – 5:00 | S&A Final Budget Review |
| Tuesday, May 15 | 2:00 – 5:00 | Budget Appeal Decision Notification |
| Wednesday, June 10 |  | Review for approval by Board of Trustees |
| Friday, June 12 |  | Final Allocation for 2015-2016 |
| **Monday, June 15** |  | **Spring Quarterly Report Due** |